

Without Prejudice

via email

August 25, 2026

Nathan Beausoleil, Senior Union Representative, MoveUP
Daniel Storms, Union Representative, MoveUP
301-450 Kingsway
Burnaby, BC V7H 0E5

Dear MoveUP:

RE: Section 54 Notice – Centre for International Experience (CIE)

Please accept this letter as notice pursuant to section 54 of the *Labour Relations Code* of intended changes to the Centre for International Experience (CIE) at Capilano University (the “University”).

The University is anticipating a restructuring of CIE following the upcoming departure of the Associate Vice President, International, and as part of the University’s ongoing response to a decline in international student enrolment.

This notice is offered without prejudice to the University’s position that such notice may not be required in these particular circumstances.

We would like to meet to discuss any questions or concerns the union may have about the anticipated changes. To facilitate these discussions, we would like to propose an initial meeting with you on Friday, August 28, 2026, from 11:00 a.m. to 12:00 p.m.

Sincerely,



Stephanie Kellar

Senior Director, People, Culture & Diversity

