

# EXECUTIVE BOARD ELECTIONS 2021

## HOW TO COMPLETE AND SUBMIT A NOMINATION FORM

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In order to run for a position of EXECUTIVE BOARD MEMBER, PRESIDENT or SECRETARY-TREASURER you must:

- Be a member in good standing of MoveUP.
- Meet all MoveUP Constitution Article 10.3 qualifications.
- Complete and sign the nomination form (see *Completing the Form* below) including the names, work location and MoveUP membership ID # of you and your nominators.
- Email (do not mail or fax your form) all materials to the Returning Officer by the deadline.

### **NOMINATORS:**

- You need a minimum of five (5) nominators from the same electoral constituency area.
- All nominators must be in good standing with MoveUP.
- MoveUP membership ID numbers are required. They are important to ensure we can identify and confirm a member's membership status. Nominators can contact membership services at [membership@moveuptogether.ca](mailto:membership@moveuptogether.ca) if they are unsure what their membership ID number is.
- Note your MoveUP membership ID will be required should there be an election for these Executive Board positions.

### **COMPLETING THE FORM:**

- We will accept electronic signatures for candidates only.
  - *Tip: Hover the cursor over the signature box on the fillable form. Right click. Add text.*
- No electronic signatures will be accepted for nominators.
- Should a candidate be unable to obtain actual handwritten signatures from nominators, we will accept a nomination by way of an email sent directly from the nominator to the RO. Forwarded emails from the candidate will not be accepted.
- Once the candidate's completed nomination form, including the minimum number of nominator emails if applicable, are received, the candidate's paperwork will be considered complete and moved to the verification stage.
- It is the candidate's responsibility, and not the Returning Officer, to follow up on the nominator's email to ensure it has been sent correctly and by the deadline.

An incomplete nomination form may be delayed in being processed so please ensure you have followed these steps as well as the instructions on the form. You will receive an email confirming your nomination paperwork is either in good order or if there are any issues.

If you have any questions you can reach out to the Returning Officer at [returningofficer@moveuptogether.ca](mailto:returningofficer@moveuptogether.ca).



# 2021 BOARD ELECTIONS Nomination Form

## SECRETARY-TREASURER

The Undersigned Nominate:

Candidate Name \_\_\_\_\_ MoveUP Member # \_\_\_\_\_  
 Employer \_\_\_\_\_ Location \_\_\_\_\_  
 Work Mailing Address \_\_\_\_\_ Work Email \_\_\_\_\_  
 Work Phone \_\_\_\_\_ Home Email \_\_\_\_\_

as a candidate for the office of **SECRETARY-TREASURER** of MoveUP. *Nominees must meet the "Qualifications of Candidates" as stipulated in Article 10.3 of the MoveUP Constitution.*

Candidates for SECRETARY-TREASURER must be nominated by **at least** five (5) members in good standing, within the electoral boundary of the candidate they are nominating.  
*(Please Print Legibly)*

_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)
_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)
_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)
_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)
_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)
_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)
_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)
_____ (Print Name)	_____ (Signature)	_____ (Worksite Location)	_____ (MoveUP Member Number)

"I agree, if elected, to accept the office of **SECRETARY-TREASURER** of the Movement of United Professionals."

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

As per Section 10.6 of MoveUP Constitution: "Candidates may prepare a personal profile limited to 150 words which may include a photograph. Where such profile is provided to the Returning Officer no later than the close of nominations deadline as specified in 10.5(f), it will be published and distributed, by the Union, to the last known email address of each member entitled to vote for the candidate....."

Bios and photos should be submitted at the time the nomination is submitted. Bios and photos must be submitted as an electronic file. Candidates must supply their own high-resolution photo. Photocopied, or any other type of electronic file photos are not suitable.

**See attached instructions on how to complete and submit a nomination form.**

**Nomination Forms MUST be received by the Returning Officer by email no later than 4:30 p.m. on Monday, July 19, 2021.**

**All completed forms are to be sent to: [returningofficer@moveuptogether.ca](mailto:returningofficer@moveuptogether.ca)**