

MoveUp Job Posting

Coast Mountain Bus Company

Job Title: **Transit Security Officer**
Job ID: 20200473
Location: 307 Columbia Street
Full/Part Time: Full-Time
Regular/Temporary Regular

Division

Operations

Department

Security Operations

Union Affiliation

MoveUP

Responsibilities

Provides a highly visible presence on board CMBC buses during their scheduled trips at CMBC bus stops/loops and other TransLink-owned properties to observe and deter criminal activities. Summons police assistance when necessary to ensure the safety of customers, employees and TransLink assets. Conducts scheduled corridor deployments, unscheduled ride checks and random fare checks by riding the bus system and inspecting customers' proof of payment on board transit vehicles (cash, passes, transfers, etc.), and also at various loops, stations and stops using either a Hand Held Unit or manual inspection, issuing Fare Infraction Notices as required to passengers without valid proof of payment. May be directed to Conduct Fare related data collection while onboard a bus, SeaBus, loops and exchanges.

As required, responds to all calls for security assistance throughout the transit system. In the event of problems such as: unruly customers, assaults, crowd control, etc. May perform plain-clothes duties and Bike Patrol function to watch for and monitor acts of willful damage, vandalism, harassment of customers, inappropriate or deviant behaviour, and other related security and criminal offences. Prepares and presents information to, or in cooperation with, Transit Police, transit employees, schools, community organizations, and outside police agencies regarding Transit Security functions and services.

Examines identification of all individuals found in restricted areas and prevents entry by all reasonable means. Maintains activities logs and prepares detailed incident reports to facilitate further investigation by others for criminal prosecution. Checks for fire and security hazards, reports problems and summons help in emergencies. Security Officers will be required to conduct an initial response to security-related files when directed to do so and follow-up files as needed or deployed, and will prepare Crown Counsel Reports when criminal charges are being considered for court proceedings. Officers will provide orientation and assistance to new Security employees as required.

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Security officers may be directed to work special assignments to control passenger activities on the system requiring special attention.

Qualifications

Requires high school graduation where good written and oral communication skills have been acquired plus successful completion of Basic and Advanced Standards Security Training.

Individual must be currently licensed by the Province of British Columbia as a Security Guard and be eligible for licensing as a Private Investigator under supervision, as per the Security Services Act.

Requires up to two (2) years of previous experience in related occupations, such as Loss Prevention Officer, Event Security, Airport Security officer, or By-Law enforcement work, where a practical background in dealing with the public in confrontational

situations, factual report writing, and giving evidence has been obtained. A further period of up to one (1) year in the job is required to gain a working knowledge of the transit system, fare structures, tickets, zones, passes, etc., to become proficient at recognizing fraudulent fare media, to be able to deal effectively with unruly passengers and fare evaders, to become knowledgeable regarding methods used to combat vandalism, to work with school authorities, community agencies, and police officials to prevent security-related problems, and to know when to apply applicable sections of the Criminal Code or Transit Act.

Other Information

Posting Reason: Replacement

Number of Available Positions: 1

Recruitment Process: An applicant will be required to demonstrate their suitability for this position by meeting the minimum level of qualifications and experience in order to be invited into the selection process.

An applicant's overall score is comprised of the interview score and the reference score from the applicant's current supervisor.

The required overall pass mark is 70%. The questions asked in the interview will be based on the following list of competencies:

1. Communication & Interpersonal Skills
2. Conflict Resolution Skills
3. Observational Skills
4. Initiative
5. Decisiveness
6. Teamwork
7. Technical/Written Communication Skills

Discipline and attendance are performance factors and will be assessed during the job selection process.

All Unionized Employees or employees moving into a unionized position Please Note:

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As of January 25, 2016, CUPE Local 7000 has withdrawn their support of the 2009 Mobility Agreement. Consequently, the terms and

conditions of the agreement are no longer in effect for Enterprise-wide employees accepting employment at BCRTC, or BCRTC Employees moving to one of the other operating companies. In this regard, due to the withdrawal of support for the Mobility Agreement, employees in this transition will no longer receive any of the benefits of the said agreement, such as: accreditation for their prior service for the purpose of determining service-related entitlements or vacation or leave-of-absence entitlements, or the required benefits waiting period.

For the purposes of Selection under Article 7.11 (d), a 15% difference between candidates represents significantly and demonstrably higher under the COPE Collective Agreement.

Work Schedule

35 hours per week.

Rate of Pay

Group: 07

Salary: \$4,545 - \$5,456 per month (\$27.87 - \$33.46 per hour)

The current internal recruitment procedure within CMBC will initially take place. Prior to considering external candidates (the general public), applications from qualified employees within Translink and its other subsidiaries will be considered. CMBC retains the final hiring decision.

How to Apply

Please **email your application to jobs@translink.ca** indicating the job title in the subject line.

INSTRUCTIONS: Please save your (1) cover letter, and your (2) resume as one PDF prior to attaching it to your emailed application.

Questions regarding this competition can be directed to Fahed Bhatti at Fahed.Bhatti@translink.ca or at (604) 306-4684.

Please ensure your application is received before the posting deadline.

Posting Date: January 4, 2021

Closing Date: January 11, 2021

We are an equal opportunity employer committed to creating and supporting a diverse and inclusive workforce that is free of all forms of discrimination. We are committed to providing reasonable accommodations and will work with you to meet your needs. If you are a person with a disability and require assistance during the application process, please reach out! We celebrate our inclusive work environment and welcome members of all backgrounds, skills and perspectives.

Accommodations are available on request for candidates taking part in all aspects of the selection process. For a confidential inquiry, simply email us at jobs@TransLink.ca.