



STATEMENT OF EXPENSE

Suite 301 - 4501 Kingsway
Burnaby, B.C. V5H 0E5

Rates (Maximum)

Accommodation: Private dwelling	\$	50.00
Meals		
Breakfast	\$	15.00
Lunch	\$	20.00
Dinner	\$	30.00
Per Diem - Daily out-of-town maximum (Canada)	\$	75.00

Name: _____
Street Address: _____
City/Prov/Code: _____
Tel: Home/Work: _____
Company Name: _____

Auto Expenses - \$0.59 per Kilometre (Miles x 1.6 = Km)

Travel Expenses are: Taxi, Ferry, Car Rental, Air (Or Approved Equivalent)

Date Y M D	Explanation / Reason for Claim Describe Union Business, and Expenses incurred	Per Diem Amount	Meals - as above OR Receipted			Auto "Mileage"		Misc.	Accomodation Gas and/or Travel Expenses	LINE TOTALS	(FOR OFFICE USE)
			B	L	D	Km. Driven	x .59 extended				Acct Dist.
TOTALS											

I certify that the above is a true statement of disbursements made by me as noted above.

Union Leave Required? _____ No _____ Yes If Yes, attach signed LOA Form

Carried Forward from Page 2 -	_____
Less Advance (enter as "negative") -	_____
Total Owing =	=====

Signature/Date

(Expenses approved by President)

(Payment Authorized by Sec. Treasurer)

Office use only.



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Suite 301 - 4501 Kingsway
Burnaby, B.C. V5H 0E5

Name: _____
 Company Name: _____
 Street Address: _____
 City/Prov/Code: _____
 Tel: Home/Work: _____

Rates (Maximum)

Accommodation: Private dwelling	\$	50.00
Meals Breakfast	\$	15.00
Lunch	\$	20.00
Dinner	\$	30.00

Per Diem - Daily out-of-town maximum (in BC) \$ 75.00

Auto Expenses - \$0.59 per Kilometre (Miles x 1.6 = Km)

Travel Expenses are: Taxi, Ferry, Car Rental, Air (Or Approved Equivalent)

Date			Explanation / Reason for Claim Describe Union Business, and Expenses incurred	Per Diem Amount	Meals - as above OR Receipted			Auto "Mileage"		Misc.	Accommodation Gas and/or Travel Expenses	LINE TOTALS	(FOR OFFICE USE)
Y	M	D			B	L	D	Km. Driven	x .59 extended				Acct Dist.
TOTALS													

Total Owing - CARRIED FORWARD TO PAGE 1 = _____

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