



March 2017

Every three years following executive council nominations, we ask job stewards and outgoing executive councillors to formally confirm their interest in remaining as a job steward for another 3 year term and to commit to fulfilling the roles and responsibilities of a steward.

Our job stewards occupy some of the most important roles in our union. They provide workplace leadership, information, insight and understanding and also share vital information about issues in the workplace with staff and elected representatives at the MoveUP office. They offer support and guidance to their co-workers, keep little problems from becoming big ones, and help make the workplace function smoothly.

As part of your role, you are expected to handle at least stage 1 grievances. MoveUP offers regular opportunities for training so that you will have all the tools needed to write and present grievances and represent members who need assistance. Additionally, job stewards are expected to support and advance our union’s objectives and policies, and act in the best interest of our members and union.

The Constitution states that:

Job Stewards take office at the Executive Council election and hold office until the next Executive Council election, they resign or they are removed from office for cause. Job Steward positions may be filled at any time between elections through the process above.

No matter whether you are an executive councillor, running to be an executive councillor in the upcoming term, or job steward, you must confirm your interest in continuing as a job steward in order to be considered for appointment. This process allows us to identify vacancies and recruit new stewards to fill them.

Yours truly,

David Black
President

I, _____ confirm that I wish to be a job steward and that I will serve as a
(print name clearly)

representative of MoveUP and its members at _____
(insert bargaining unit)

I will perform the roles and responsibilities of a job steward during my appointment, including attendance at job steward meetings and training as necessary.

Signature: _____ Date: _____

Completion of this form is mandatory for any job stewards wishing to be considered for appointment for the next 3 year term. Please return this completed form via email to ygarie@moveuptogether.ca before **4:30pm on April 30, 2017**.

Job stewards who do not return the completed form, will have their position as job steward removed effective May 1, 2017.