

**REGISTRATION FORM**  
**BC Transit-CMBC-Translink Job Steward Meeting**  
**Monday, September 11, 2017**

If you are a job steward or executive councillor, MoveUP will cover the costs according to our Expense Claim Policy. Please complete the travel portion below, if required. If you have any questions about this policy, please contact Secretary-Treasurer Lori Mayhew at [lmayhew@moveuptogether.ca](mailto:lmayhew@moveuptogether.ca) prior to any expenses being incurred.

**REGISTRATION FORM:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Your Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Work Location: \_\_\_\_\_  
*(Confirmations will be sent to this address)*

Union Position: \_\_\_\_\_ Job Steward \_\_\_\_\_ Executive Councillor \_\_\_\_\_ Executive Board

**LEAVE OF ABSENCE:**

I require a leave of absence for my normal scheduled hours of work on:

\_\_\_\_\_ Monday, September 11, 2017 \_\_\_\_\_ Other \_\_\_\_\_

**AIR TRAVEL (For Out of Town JS or EC only)**

*All flights will be booked by MoveUP according to the information provided on the registration form. All costs incurred for requests to change flights once booked may be the responsibility of the member.*

Depart From: \_\_\_\_\_  
*(Airport)*

Departure Date/Time: \_\_\_\_\_  
*(Flights will be booked on **Monday** morning unless otherwise stated)*

Return Date/Time: \_\_\_\_\_  
*(Flights will be booked for **Monday** afternoon unless otherwise stated)*

Would you like to request to drive in lieu of flying? \_\_\_\_\_ Yes \_\_\_\_\_ No  
*(This is for members who would normally fly, but would like to drive instead, as per the MoveUP Expense Policy. Please note that no additional leave will be granted to accommodate this request)*

**DIETARY RESTRICTIONS**

Lunch will be provided on Monday, September 11<sup>th</sup>. Please advise us of any food allergies:

\_\_\_\_\_

**DEADLINE TO REGISTER: Monday, August 28, 2017**

**Email to [slockhart@moveuptogether.ca](mailto:slockhart@moveuptogether.ca) or fax to 604-299-8211**