



301 - 4501 Kingsway
 Burnaby, B.C. V5H 0E5

Name: _____
 Street Address: _____
 City/Prov/Code: _____
 Tel: Home/Work: _____
 Company Name: _____

Rates (Maximum)

Accommodation: Private dwelling \$ 50.00
 Meals Breakfast \$ 15.00
 Lunch \$ 20.00
 Dinner \$ 30.00
 Per Diem - Daily out-of-town maximum (Canada) \$ 75.00
 Auto Expenses - \$0.55 per Kilometre (Miles x 1.6 = Km)
 Travel Expenses are: Taxi, Ferry, Car Rental, Air (Or Approved Equivalent)

Date			Explanation / Reason for Claim Describe Union Business, and Expenses incurred	Per Diem Amount	Meals - as above OR Receipted			Auto "Mileage"		Misc.	Accomodation Gas and/or Travel Expenses	LINE TOTALS	(FOR OFFICE USE)
Y	M	D			B	L	D	Km. Driven	x .55 extended				Acct Dist.
									0.00			0.00	
									0.00			0.00	
									0.00			0.00	
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TOTALS				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

I certify that the above is a true statement of disbursements made by me as noted above.

Union Leave Required?
 _____ No _____ Yes
 If Yes, attach signed LOA Form

Carried Forward from Page 2 - 0.00
 Less Advance (enter as "negative") - _____
 Total Owing = 0.00

 Signature/Date

 (Expenses approved by President)

 (Payment Authorized by Sec. Treasurer)

Office use only.



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									0.00			0.00	
									0.00			0.00	
TOTALS				\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	

Total Owing - CARRIED FORWARD TO PAGE 1 = \$0.00

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