

MEMBERSHIP BILL OF RIGHTS & RESPONSIBILITIES

Members have the **right** to work according to the rules of the workplace – the collective agreement.

Members have the **right** to grieve if they believe the rules of the workplace have been broken.

Members have the **right** to expect that their grievances will be handled and resolved within the time limits of the collective agreement.

Members have the **right** to be updated, on a minimum of a monthly basis, regardless of progress, on the status of their grievance.

Members have the **responsibility** to report any violations of the collective agreement to their job steward or councillor.

Stewards and councillors have the **responsibility** to investigate and respond to members grievances.

Stewards and councillors have the **right** to expect a response to phone calls, emails, and faxes within one business day from the union office.

Members, stewards and councillors have the **right** to expect out of office messages on email and voicemail if the union office staff member is unavailable.

If a member does not feel their concern has been addressed in the appropriate manner, they have the **responsibility** to first call their steward or councillor, then their board member, and then their vice president to address the issue.

